



ANNUAL BUSINESS CLASSIFICATION FORM

Business Summary			
Company Name:			
Company Contact Email:			
Federal Tax ID:			
Duns Number (if available):			
Cage Code (if available):			
US Government System for Award Management			
<input type="checkbox"/>	Is your business registered with SAM at https://www.sam.gov/SAM/ ?		
NAICS Code(s)			
To obtain NAICS classifications, small business size standards, or business classification standards, go to the Small Business Administration's website at http://www.sba.gov/size/			
Certified Business Size Representation			
<input type="checkbox"/>	Small Business: As defined by the Small business Administration http://www.sba.gov/content/am-i-small-business-concern .	<input type="checkbox"/>	Large Business: If your company does not meet the SBA requirements to qualify as a small business, you are considered a large business.
Business Entity			
<input type="checkbox"/>	United States	<input type="checkbox"/>	Other
Certified Business Classification Representation: Check all that apply			
<input type="checkbox"/>	WOSB (Woman Owned Small Business)		
<input type="checkbox"/>	HUBZone (Certified HUBZone Small Business)		
<input type="checkbox"/>	VOSB (Veteran Owned Small Business)		
<input type="checkbox"/>	SDVOSB (Service-Disabled Veteran Owned Small Business)		
<input type="checkbox"/>	SDBE (Certified Small Disadvantage Business)		
<input type="checkbox"/>	Minority Owned Business If <i>checked</i> , please indicate ethnic ownership below.		
	<input type="checkbox"/> Black	<input type="checkbox"/> Asian	<input type="checkbox"/> Hispanic
	<input type="checkbox"/> Native American	<input type="checkbox"/> Hawaiian or Pacific Asian	
Supplies / Services Being Provided: Check all that apply			
<input type="checkbox"/>	Cleaning & Maintenance	<input type="checkbox"/>	Security & Safety
<input type="checkbox"/>	Computer Services	<input type="checkbox"/>	Legal Services
<input type="checkbox"/>	Professional Services	<input type="checkbox"/>	Waste Management
<input type="checkbox"/>		<input type="checkbox"/>	IT Hardware/Software
<input type="checkbox"/>		<input type="checkbox"/>	Logistics
<input type="checkbox"/>		<input type="checkbox"/>	Consulting
<input type="checkbox"/>		<input type="checkbox"/>	Training
<input type="checkbox"/>		<input type="checkbox"/>	Marketing
<input type="checkbox"/>		<input type="checkbox"/>	Office Supplies

GLOBAL HEADQUARTERS

 office: 5910 Landerbrook Drive
 Cleveland, Ohio 44124

call: 1 877.778.8707

EMEA HEADQUARTERS

 office: 6 Mitre Passage, 7th Floor,
 London, SE10 0ER

call: +44 (0) 208.885.9900

APAC HEADQUARTERS

 office: 380 Jalan Besar, #09-09-12
 ARC 380, Singapore, 209000

call: +65 69585850

LATAM HEADQUARTERS

 office: Avda. Luis Alberto de Herrera 1248, Flr. 12
 11300, Buceo, Montevideo, Uruguay

call: +598 262 3654

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ATTACHMENT: CERTIFIED SMALL/DIVERSE BUSINESS CLASSIFICATIONS

Large Business:	A business that exceeds the US Small Business Administration's (SBA's) size standard categorized by NAICS code at https://www.sba.gov/size for the products or services the business sells.
Small Business:	A business that does not exceed the US Small Business Administration's (SBA's) size standard categorized by NAICS code at https://www.sba.gov/size for the products or services the business sells.
Minority Owned Business:	A Minority-Owned Business (MBE) is a small business concern that is at least 51% owned by one or more minorities (Black, Asian, Hispanic, Native American, Hawaiian, or Pacific Asian). A publicly owned business; at least 51% of the stock is owned by one or more minorities who control the management and daily business operations. See https://nmsdc.org/mbes/mbe-certification/ for more information.
Small Disadvantaged Business:	Small Disadvantaged Business (SDB) must be a small business that is socially and economically disadvantaged as defined by the SBA at https://www.sba.gov/federal-contracting/contracting-assistance-programs/8a-business-development-program .
Woman Owned Business:	Woman-Owned Business (WOSB) is a small business that is at least 51% owned by one or more women. A publicly owned business; at least 51% of the stock is owned by one or more women who control the management and daily business operations. For more information see https://www.sba.gov/federal-contracting/contracting-assistance-programs/women-owned-small-business-federal-contracting-program .
Veteran-Owned Business:	Veteran-Owned Business (VOSB) is a small business that is at least 51% owned by one or more veterans. A publicly owned business; at least 51% of the stock is owned by one or more veterans who control the management and daily business operations. For more information see https://www.sba.gov/business-guide/grow-your-business/veteran-owned-businesses .
Service-Disabled Veteran Business:	Service-Disabled Veteran Business (SDVOSB) is a small business that is at least 51 % owned or controlled by one or more American Veteran(s) with service-connected physical or mental impairments. For more information see https://www.sba.gov/federal-contracting/contracting-assistance-programs/service-disabled-veteran-owned-small-businesses-program .
HUBZone Business:	A business located in a "historically underutilized business zone" or HUBZone and be owned and controlled by one or more US citizens, with at least 35% of its employees residing in a HUBZone. See https://www.sba.gov/federal-contracting/contracting-assistance-programs/hubzone-program for more information.